

## ACTION TAKEN REPORT 2019-20

RESOLUTION IN IQAC MEETINGS	ACTION TAKEN
1. Admission process	For admission process specific work is divided among teachers to make it more effective.
2. To set the time table and division of the workload	Time Table is prepared accordingly.
3. To organize Activities, Events and Programs	The planning regarding activities, events and programs were carried out successfully as per academic calendar.
4. To conduct National/ International festivals/Commemorative Days	All the National festivals are celebrated like Independence Day, Republic Day, State Foundation Day, Environment Day etc. The events are also reported.
5. To organize student oriented workshop in college.	IQAC organized one-day student oriented workshop on Personality Development entitled "Public Speaking" dated 21/10/2019 by Shri S. K. Dewangan, Asst. Prof., Geography.
	One-day workshop on Legal Literacy entitled "Human Rights" on December 19, 2019 organized by IQAC. Resource person were Judicial Magistrate Smt. Shivani Singh and Judicial Magistrate Miss Pratibha Markam.
	One-day student oriented workshop on Yoga entitled "Stress Management & Healing" dated 21/01/2020 by Shri S. K. Dewangan, Asst. Prof., Geography.
6. To encourage the staff members to attend Refresher Course/ Orientation Course	Some of the faculty members attended Refresher Course.
7. To encourage the staff members to attend workshops/seminars/present papers.	Some of the faculty members attended workshops/seminars.
8. To conduct Internal Assessment	Internal Assessment was conducted.
9. To arrange various club activities in institution.	Plantation and Blood test camp were organized by Eco club and Science club.
10. To Conduct Extension activities	Extension activity organized by IQAC and Eco Club.
11. To conduct educational tour for students of Geography.	Students of Geography visited Mainpaat, Sarguja, C.G
12. To update the website of Institution.	Website of the institution is updated as per UGC Guidelines
13. To install suggestion box in institution.	Suggestion box was installed.
14. To send proposal for registering our institution under UGC article 2(f) and 12 (b)	Reminder was sent to ABVV for granting permanent Affiliation Letter.

*[Signature]*  
IQAC Co-ordinator

*[Signature]*  
Principal  
Govt. College, Gharghoda  
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