

ACTION TAKEN REPORT 2017-18

RESOLUTION IN IQAC MEETINGS	ACTION TAKEN
1. Admission process	For admission process specific work is divided among teachers to make it more effective.
2. To set the time table and division of the workload	Time Table is prepared accordingly.
3. Activities, Events and Programs	The planning regarding activities, events and programs were carried out successfully as per academic calendar.
4. To conduct National/ International festivals/Commemorative Days	All the National festivals are celebrated like Independence Day, Republic Day etc.
5. To conduct student oriented workshop in college.	IQAC organized one-day student oriented workshop on 09/10/2017. The theme of the workshop was "Leadership and Personality Development". Resource person was Shri S. K. Dewangan, Asst. Prof., Geography.
	IQAC organized one-day student oriented workshop on 22/12/2017. The theme of the workshop was "How to Hold a Basic Conversation". Resource person was Dr. (Mrs) S. Shrivastava, Asst. Prof., English.
	One-day workshop on Legal Literacy entitled "Awareness of Cyber Crimes & Cyber Law" on 17 January 2018 organized by IQAC. Resource person were Judicial Magistrate Smt. Shivani Singh and Judicial Magistrate Miss Pratibha Markam.
6. To Purchase books for Library and equipment's for laboratory	Books and equipment's were purchased.
7. To encourage the staff members to attend Refresher Course/ Orientation Course	
8. To encourage the staff members to attend workshops/seminars/present papers.	Some of the faculty members attended workshops/seminars.
9. To conduct Internal Assessment Exam	Internal Assessment Exam was conducted in first week of January 2018.

Injw
IQAC Co-ordinator

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