



ACTION TAKEN REPORT 2022-23

RESOLUTION IN IQAC MEETINGS	ACTION TAKEN
1. Admission process	Faculty members were given charge of separate faculties for conducting the admission process effectively.
2. To set the time table for classes and division of the workload	Time Table is prepared accordingly and monitoring is done if the classes are effectively going on or not.
3. To organize Activities, Events and Programs	The planning regarding activities, events and programs were carried out successfully as per academic calendar.
4. To conduct National/ International festivals/Commemorative Days	All the National festivals and important events are celebrated like Independence Day, Republic Day, State Foundation Day, Environment Day etc. The reports were also presented.
5. To organize student oriented workshop/Soft Skills in college	One Day workshop on “How to Hold a Basic Conversation” dated 20 October 2022. The resource person were Dr. S. Shrivastava. One Day workshop on “To enhance the basic knowledge of Microsoft Word” dated 20 October 2022. The resource person were Dr. R. Kujur. IQAC and O. P Jindal University organized A workshop on “Career Guidance” dated January 13, 2023. The resource person were Dr. Ankur Rastogi, Dr. Kavita Patel, Ms. Vandana Yadav. One-day workshop was organized on New Education Policy dated 12/01/2023. The speaker were Dr. Kapurchand Gupta and Shri Vivishan Sidar.
6. To organize Extension Activities	Various extension activities were organized by YRC & NSS.
7. To encourage the staff members to attend Refresher Course/Orientation Program/FDP.	Some of the faculty members attended Refresher Course and FDP.
8. To conduct Internal Assessment Exam.	Internal Assessment Exam was conducted.
9. To conduct educational tour for students of Geography.	Students of Geography visited Amarkantak, Bilaspur.
10. To organize program by Youth Red Cross Unit/Red Ribbon Club/NSS.	Various programs were organized by YRC/RRC/NSS.
11. To arrange various club activities in institution.	Various programs were organized.
12. To purchase Furniture, Chemicals and equipment's for Laboratories (Zoology, Botany, Chemistry, Physics and Geography)	Furniture, Chemicals and equipment's for Laboratories (Zoology, Botany, Chemistry, Physics and Geography) were purchased.
13. To Purchase Books for Library	Books were purchased.

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